



## Marine Corps League Auxiliary, Inc.

### MCLA Member's Important Information

To be added to the MCLA member's personal documents for family in case of death

**To: Marine Corps League Auxiliary Member**

This form will be helpful for the following reasons.

- 1 To inform your family members of your MCLA affiliation and activities. Fill out the form below.
- 2 This form enables your family members to remove your name from the MCLA mailing list.
- 3 Keep this information with your important papers

Areas of service or offices held:	Dates
Became an MCLA member	

**To: Family of deceased Marine Corps League Auxiliary Member**

- 1 Please send the bottom of this form to  
 Marine Corps League Auxiliary National Headquarters  
 8626 Lee Highway, Suite 207  
 Fairfax, VA 22031
- 2 By sending in this form you will be removing your loved one's name from the MCLA mailing list. Most often the MCLA Unit Chaplain notifies the National MCLA Headquarters of your loved one's passing. If she was a member at large, or if you continue to receive communication, sending this form to MCLA Headquarter would be helpful. See the address below.
- 3 You may want to copy and retain a list of the services that your loved one performed

Attention Marine Corps League Auxiliary Headquarters:

I am requesting that you remove the name below from your postal and E-mail mailing lists.

Name of MCLA Member \_\_\_\_\_

Unit name \_\_\_\_\_ Department (state) of \_\_\_\_\_

or Member at Large \_\_\_\_\_ (check)

Home address: \_\_\_\_\_

City, state, and zip code \_\_\_\_\_

Mail to: Marine Corps League Auxiliary National Headquarters, 8626 Lee Highway, Suite 207, Fairfax, VA 22031